





**Brighton & Hove
City Council**

Licensing Committee

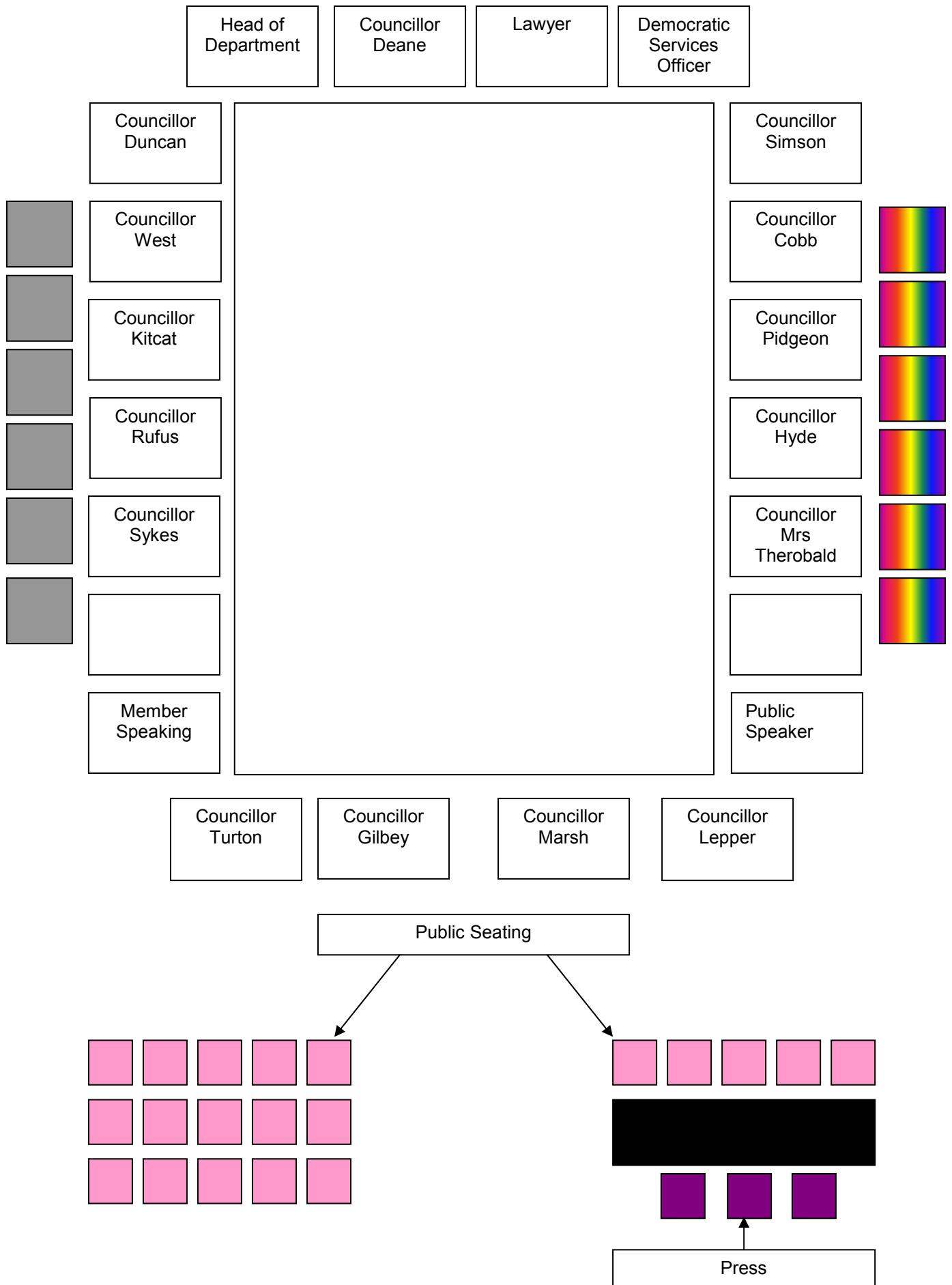
(Non-Licensing Act 2003 Functions)

Title:	Licensing Committee (Non Licensing Act 2003 Functions)
Date:	17 November 2011
Time:	3.30pm or at the conclusion of the preceding (Licensing Act 2003 Functions) meeting
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Deane (Chair), Sykes (Deputy Chair), Cobb, Duncan, Gilbey, Hyde, A Kitcat, Lepper, Marsh, Pidgeon, Rufus, Simson, C Theobald, Turton and West
Contact:	Penny Jennings Democratic Services Officer 01273 291065 penny.jennings@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	<p>FIRE / EMERGENCY EVACUATION PROCEDURE</p> <p>If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:</p> <ul style="list-style-type: none"> • You should proceed calmly; do not run and do not use the lifts; • Do not stop to collect personal belongings; • Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and • Do not re-enter the building until told that it is safe to do so.

Democratic Services: Meeting Layout

Member Speaking



AGENDA

11. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading either that it is confidential or the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the categories of exempt information is available for public inspection at Brighton and Hove Town Halls.

12. MINUTES OF THE PREVIOUS MEETING

1 - 6

Minutes of the meeting held on 23 June 2011 (copy attached)

13. CHAIR'S COMMUNICATIONS

14. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon 10 November 2011)

No public questions received at date of publication.

15. LICENCE FEES 2012/13

7 - 26

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Tim Nichols

Tel: 29-2163

Ward Affected: All Wards

16. ADDITIONS TO THE BLUE HANDBOOK FOR HACKNEY CARRIAGE AND PRIVATE HIRE, DRIVERS, VEHICLES AND OPERATORS

27 - 40

Report of the Head of Planning and Public Protection (copy attached)

LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

Contact Officer: Martin Seymour *Tel:* 296659
Ward Affected: All Wards

17. TERMS OF REFERENCE AND CONSTITUTION FOR THE BRIGHTON & HOVE HACKNEY CARRIAGE AND PRIVATE HIRE CONSULTATION FORUM **41 - 52**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour *Tel:* 296659
Ward Affected: All Wards

18. HACKNEY CARRIAGE UNMET DEMAND SURVEY AND CONSULTATION ON WHEELCHAIR ACCESSIBLE VEHICLE PROVISION **53 - 62**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour *Tel:* 296659
Ward Affected: All Wards

19. HACKNEY CARRIAGE/PRIVATE HIRE TRADE:ETHNICITY MONITORING **63 - 92**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour *Tel:* 296659
Ward Affected: All Wards

20. EQUALITIES ACTION PLAN UPDATE **93 - 100**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Jean Cranford *Tel:* 29-2550
Ward Affected: All Wards

21. ADVERTISING ON HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLES **101 - 110**

Report of the Head of Planning and Public Protection (copy attached)

Contact Officer: Martin Seymour *Tel:* 296659
Ward Affected: All Wards

22. ITEMS TO GO FORWARD TO COUNCIL

To consider items to be submitted to the 15 December 2011 Council meeting for information.

In accordance with Procedure Rule 24.3a the Committee may determine that any item is to be included in its report to Council. In addition each Minority Group may specify one further item to be included by notifying the Chief Executive by 10.00am on 5 December 2011.

LICENSING COMMITTEE (NON LICENSING ACT 2003 FUNCTIONS)

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Penny Jennings, (01273 291065), email penny.jennings@brighton-hove.gov.uk or email democratic.services@brighton-hove.gov.uk

Date of Publication - Wednesday, 9 November 2011